

## **MEETING MINUTES**

### **October 18, 2017**

**Members Present:** Cynthia DeAngelis, Kerrie Fallon, Susan James, Maureen St. Hilaire, Karen Mathiasen, Michael Rademacher, Liza Molina

**Members Absent:**

**Others Present:** Allison Carter, Economic Development Coordinator  
Darcy Devney, Disability Advocate  
Grace Carpenter, Disability Advocate  
Paul Czech, Disability Advocate  
Jack Jones, ADA Coordinator

#### **Meeting Minutes of August 16, 2017:**

The meeting minutes of August 16, 2017 were approved.

#### **Meeting Minutes of September 20, 2017:**

The meeting minutes of September 20, 2017 were approved after making a spelling correction noted by Susan James.

#### **Alton Street Proposed Loading Zone:**

Ali Carter said that businesses on Broadway Plaza have been using the alley behind Broadway Plaza for deliveries because there has been no designated loading zone in the area. However because the alley is too small to accommodate larger delivery vehicles the delivery trucks have often been parking on Alton Street in the parking spots in front of Alton Street Dance. Ali said that this illegal parking resulted in 28 resident complaints between August 10<sup>th</sup> and September 11<sup>th</sup>. Ali said that there is a proposal to turn the three spots on Alton Street, one of which is handicapped, into a loading zone between the hours of 8 a.m. and 5 p.m. from Monday to Saturday. The handicapped spot would be moved to the stretch of parking on Broadway in front of American Alarm if the Selectmen approve this proposal. After a thorough discussion of this issue the Commission unanimously agreed to support Ali's recommendation. Michael Rademacher said that if the accessible space is moved the cross walk at the end of Alton Street would need to be repaired in that the bricks in the crosswalk have become uneven. Michael said that he wasn't sure if the cross walk could be repaired this fall or if it would have to wait until next spring.

#### **Supplemental Nutrition Assistance Program (SNAP):**

The Town estimates that there are 2,500 Arlington residents that are eligible to receive SNAP assistance but have not registered for the Program. Jack Jones said that a meeting was held at the Town Hall to increase awareness of this important nutrition assistance program. People who attended this meeting were asked to spread the word about SNAP. The main office for this program is located in Chelsea, however by calling 781-316-3400 eligibility will be determined and within two to three weeks assistance in the form of a few hundred dollars to purchase food can be provided each recipient.

#### **Update on the Senior Center Accessibility Improvements:**

Jack Jones said that the contractor selected to start the work at the Senior Center Building kept delaying the start date. The Jenny Raitt, Director of Planning & Community Development, decided to split the contract and go out to bid in January 2018 for the larger part of the work that would include removing

the bricks in the semicircular drive at Maple St. and the driveway on the south east side of the building. So as not to delay the work on the Academy Street Steps which have become a serious safety hazard a separate contract was issued for that work in order to have these steps rebuilt this fall.

**Commission Membership:**

Jack Jones said that there will be three openings on the Commission. The openings will need to be filled are for Beverley Bevilacqua, member since March 2015, Susan James, member since January 2005, and Susan Tennant, member since March 2015. All three have been very dedicated members that will be greatly missed. The Commission discussed at great lengths how the openings should be posted. Cynthia suggested also including volunteers or associates for extra positions on the Commission with these members able to vote on Commission Matters. Michael Rademacher said that this would not be allowed by Commission By-Laws.

**Access Monitor Training:**

Jack said that there will be a Mass. Office on Disability access monitor training on October 24<sup>th</sup> and 25<sup>th</sup> in Andover at the Andover School of Law.

**Other Business:**

Commission Members suggested that receiving technical assistance in how to use Dragon Speech Software to record meetings would be very worthwhile.

**Adjournment:**

The Meeting Adjourned at 6:10 P.M.